

ALAMANCE COUNTY LIBRARY COMMITTEE

Meeting
May Memorial Public Library

Tuesday, August 21, 2018
2:00 pm

Minutes

Present: Courtney Doi, Emily Conner, Hiroko Solari, Dodie Boone, Christine Quigley, Robin Moser, Logan Savits

Staff Present: Jason Rogers, Terri Lamm

Staff Representing County: Bruce Walker

Absent: Bob Byrd

Guest Present: no guests present

The meeting was called to order at 2:00 pm by Courtney Doi.

PUBLIC COMMENTS: There was no public comment.

APPROVAL OF MINUTES

Jason verified that each member had received the minutes from May 15, 2018 meeting via email. Christine made a motion to approve the May minutes. Courtney seconded. May minutes were approved.

REPORT OF DIRECTOR: Jason filled in for Director

- Jason introduced the newest board member, Logan Savits. She represents Burlington. Logan introduced herself. The rest of the attendees introduced themselves.
- He announced the retirements of Sherry Snodgrass and MJ Wilkerson. Sherry's position is still open. We are in the process of re-classifying that position to be a professional cataloger. Bruce said they are working on filling MJ's position. He said that county management will probably want representatives from the Library Board, FOL and various positions in the library to sit in on the interview process.
- On June 7th, we were awarded the LSTA grant of \$100,000 to go towards the purchase of the bookmobile. The Board of Commissioners has formerly accepted the money. The next step is creating a Request for Bids (RFB). We hope to present this to the Commissioners during their September meeting. By the end of October, we should have a vendor chosen, if the Commissioners approve the RFB. It takes 5 to 6 months to build a bookmobile. Jason is targeting April 15 for the completion of building the vehicle. We then have to train on it, fill it and finalize the routes.

UNFINISHED BUSINESS

- Mobile Café service started yesterday. It will go to 8 locations: 4 in the north and 4 in the south. Jason listed each location and the day the café will be there. Terri will send the schedule to all board members. Hours are 3 – 7 during Daylight Savings Time. During the winter, hours will be 2 – 6pm. Jason said he had around 10 people yesterday at the mobile café. He was very pleased.
- Our adult services librarian left in June. We have gone through the interview process. Amanda Gramley has taken the position. She will begin Monday, August 27. The mobile café driver is Kelly Jones. She will begin on Tuesday, September 4.
- Our summer reading program was a success. We had almost 2,500 students participate. There were almost 1,500 elementary students that participated. We have been doing some intensive training with our

children and youth staff. Last year, we hired Lori Special, a consultant, to begin the training for ECRR and the outcome based programming.

- We have been tasked with making sure we are being efficient and effective. Administration has been meeting for around 9 months to look at our processes. Richard Gary, a consultant from Allied Churches, has been monitoring our staff. Schedules are also being looked at. It has been presented to the branch managers and their second-in-charge. Around the end of September/October, we will present it to all staff for their feedback. The new schedule will be rolled out January 1.
- Emily asked about the budget cuts and how that effects the library. Jason explained that one of the things that got cut was the print book budget. It went from around \$130,000 last year to \$90,000 for this year. There was some discussion about how this money will be spent. Bruce explained why the County had to cut funding.

NEW

- There was no new business.

FUTURE MEETING DATES

November 13, 2018 at 6:30 pm

The meeting was adjourned at 2:39 pm