

ALAMANCE COUNTY LIBRARY COMMITTEE

Meeting
Burlington Beer Works

Tuesday, December 3, 2019
6:30 pm

Minutes

Present: Emily Conner, Renee White, Dodie Boone, Logan Savits, Courtney Doi, Paula Hendricks

Staff Present: Susana Goldman, Deana Cunningham, Terri Lamm

Staff Representing County: Steve Carter

Absent: Hiroko Solari

The meeting was called to order at 6:45 pm by Susana Goldman.

PUBLIC COMMENTS: There was no public comment.

APPROVAL OF MINUTES

Both 06.10.19 and 09.10.19 minutes were approved. Steve Carter made the motion to approve and Logan Savits seconded.

REPORT OF DIRECTOR:

- Susana began the meeting. Courtney got stuck in traffic and will be here later.
- Christine Quigley resigned this morning due to scheduling conflicts. Since she was one of the Graham representatives, we will begin the process of selecting someone else that lives in the city limits of Graham. The Library Committee has 9 members. 2 from the City of Burlington, City of Mebane and City of Graham, along with 3 from the County-at-large. Arnetta Girardeau resigned before the last meeting. Mebane City Council has approved a candidate as her replacement. Susana will take it to the Board of Commissioners to be approved at the next meeting.
- Susana put together packets for each Committee member and distributed them. The packets contain the Annual Report for fiscal year 2018-2019, ACPL's Strategic Plan, the Library Bill of Rights from ALA, helpful board information, the Committee roster, the By-Laws, tools for being a trustee and a list of Important People to know. In Susana's opinion, that is the most important item in the packet. That lists the County Commissioners, Friends of the Library, Governor, Lt Governor, State and Federal Representatives, along with everyone's contact information. She said a big part of the Library Committee is to help advocate for the library.
- Due to a few new members, everyone went around the table and introduced themselves.
- Susana asked if anyone wanted to see the minutes of the last 2 meetings. There were no changes. Susana asked for a motion to approve the minutes from the 2 previous meetings. Steve Carter made a motion to approve. Logan Savits seconded. Minutes were approved.
- The book mobile is the big project that has been consuming a lot of our time. Matthews Specialty Vehicles is the vendor. They have been finalized. The company making the chassis is currently building it. It will then go to the company that installs the hybrid system. After that, it will go to Matthews to install the actual structure. Once it reaches Matthews, we will get constant updates as to the progress. Right now, Susana is choosing the interior colors and materials for walls, desk, chair, etc. Once all that is submitted to Matthews, Susana will begin working on finalizing the route and coming up with policies regarding all aspects of the mobile library.

- Deana and Susana are planning the library's Staff Development Day. It will be Friday, February 14 at Impact Alamance. Susana explained what that day consists of for staff.
- County Commissioner Carter asked about the people who congregate outside the library. Susana said that after 5pm, there is a security officer on duty. They are not allowed to smoke within 10 feet of the building, but some still do. Most of the ones that people see are not homeless. They work 2nd or 3rd shift and come to the library as patrons. We are in constant conversation with the City of Burlington to talk about this situation.
- We are planning an Alamance Reads for 2020. Friends of the Library approved funding this. Susana is beginning to ask people to sit on the selection committee. If anyone wants to do that, get in touch with her. One of the staff is putting together a list of books to consider. The goal, right now, is very broad for the type of book. We do want the book to be tied to North Carolina, or, at least, the South. The author needs to be alive AND willing to come here to participate in some programs. We also need some themes within the chosen book that will generate good programs. We would also like to have the option to tie the theme to a juvenile book. Susana has someone from ACC's adult education that will sit on the committee. They may or may not be able to secure a grant to help pay for the author's visit. Susana also have someone from Elon's Belk Library to sit on the committee. She will ask them about chipping in for funding, as well. The program will be around September or October. We do want students to be in classes so they will be able to read the book prior to coming to the author events.
- Susana told the Committee that we are in the process of renewing the 10-year leases for Graham and May Memorial with each of the cities. The City of Burlington has come over and looked at May Memorial recently. They are planning to include some remodeling in the future plans. There are no firm plans for this. But, at least, May Memorial is being included in possible future plans.

UNFINISHED BUSINESS:

- Courtney said the unfinished business pertains to the role of the Committee and supporting library staff. One of the ways the Committee supports the library staff is by bringing food items during the holidays that Graham Library is open. The staff really appreciate this gesture. There was some further discussion about this issue. It was brought up that the Committee is more about advocating for the library instead of fund-raising for the library. The Friends' do a great job at fund-raising. Susana talked about the importance of the Committee attending the various city council meetings to talk about those feel-good stories regarding the libraries. Commissioner Carter said that though Alamance County is 18th in population in the state, we are 5th in retail sales. Susana and Deana talked about our various relationships with other Alamance County organizations regarding Little Free Libraries, Storywalk, ZOOM passes, etc.
- Susana explained Linked Data to the Committee and how it works. This makes our catalogs searchable through search engines. Courtney said she would appreciate notifications of upcoming meetings and specific matters Susana wants the Committee to focus on.
- Courtney rotates off in June 2020. She said that next meeting, they need to vote on Chair and Vice-chair. If anyone is interested, contact Courtney or Susana.
- Courtney got the dates for holidays in 2020 that Graham would be open. She passed around a sign-up sheet for Committee members.

FUTURE MEETING DATES

February 11, 2020
 May 12, 2020

August 11, 2020
 November 10, 2020 at 6:30pm

The meeting was adjourned at 8:00 pm